

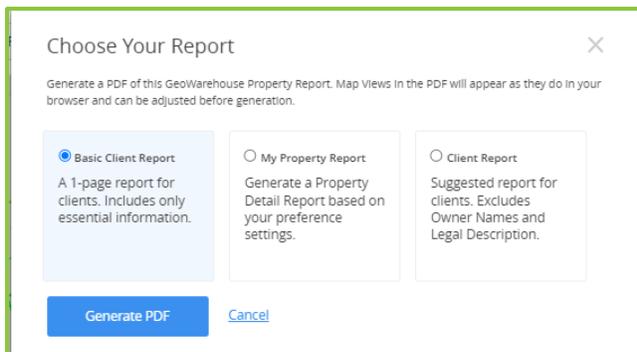
Tips & Tricks

How to Print a Property Report

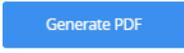
To print from the **Property Report**, select the  located in the tool bar on the right side of the window.



There are three options available: **Basic Client Report**, **My Property Report** and **Client Report**

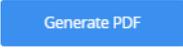


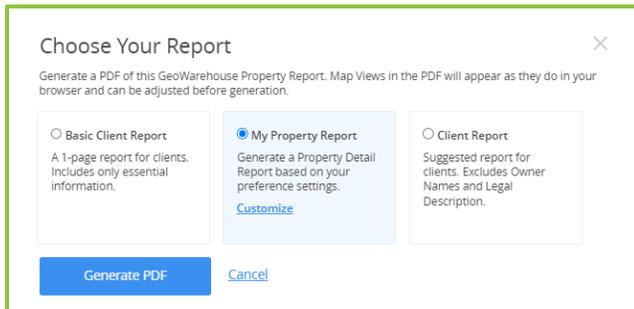
I. BASIC CLIENT REPORT

If you select **Basic Client Report** and , a report for clients will generate.

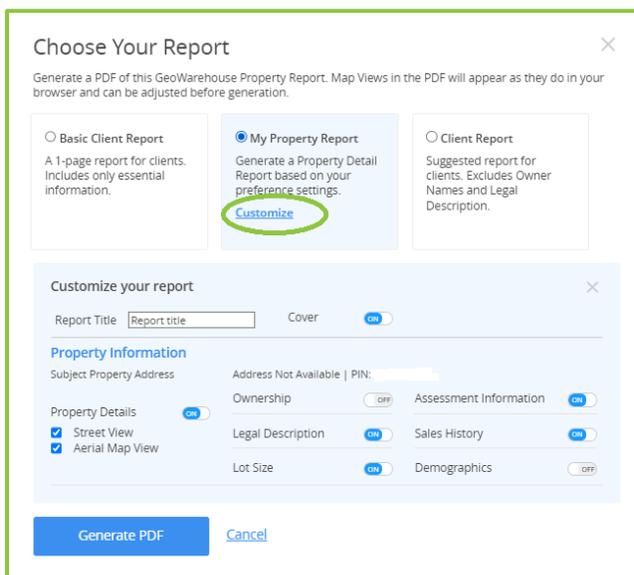
This report includes only essential information such as the Property Details (excluding owner's name), Aerial and Street View Imagery, Assessment Information and Sales History.

II. MY PROPERTY REPORT

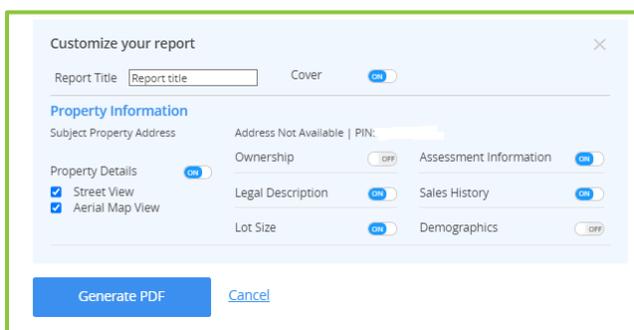
If you select **My Property Report** and , a report will generate based on your Preferences settings located in Account>My Account>Preferences>PDF Property Report.



You can easily adjust report by selecting [Customize](#) and a window will open and display all the possible data elements in the **My Property Report**.



You may include or exclude Property Information in the report by setting the toggle to ON or OFF.

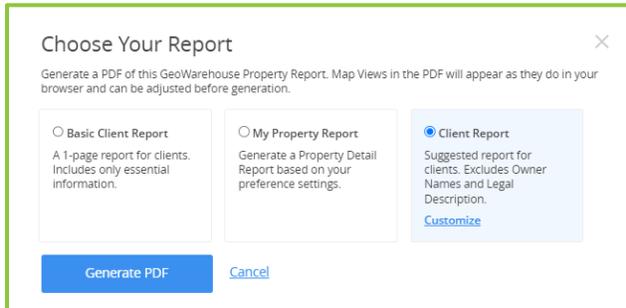


Select [Generate PDF](#) and a message will appear to indicate that the report is generating.

Once completed, the PDF of the Client Report can be printed or saved.

III. CLIENT REPORT

If you select **CLIENT REPORT** and [Generate PDF](#), a report will generate with system default settings.



Choose Your Report ×

Generate a PDF of this GeoWarehouse Property Report. Map Views in the PDF will appear as they do in your browser and can be adjusted before generation.

<input type="radio"/> Basic Client Report A 1-page report for clients. Includes only essential information.	<input type="radio"/> My Property Report Generate a Property Detail Report based on your preference settings.	<input checked="" type="radio"/> Client Report Suggested report for clients. Excludes Owner Names and Legal Description. Customize
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[Generate PDF](#) [Cancel](#)

You can easily adjust the report by selecting [Customize](#). A window will open, and you may enter a **Report Title** such as your client's name and turn the **Cover** ON or OFF as desired.

There are three sections in the Client Report that you can customize: **Property Information**, **Area Sales Information** and **Market Analytics**.

1. Property Information

In this section Ownership and Legal Description are set to OFF.

You may include or exclude Property Information in the report by setting the toggle to ON or OFF.

To add/remove any feature enabled with a check box, select the box to change the option.

Choose Your Report ✕

Generate a PDF of this GeoWarehouse Property Report. Map Views in the PDF will appear as they do in your browser and can be adjusted before generation.

Basic Client Report

A 1-page report for clients. Includes only essential information.

My Property Report

Generate a Property Detail Report based on your preference settings.

Client Report

Suggested report for clients. Excludes Owner Names and Legal Description.

[Customize](#)

Customize your client report ✕

Report Title: Cover:

Property Information ⌵

Subject Property Address: Address Not Available | PIN:

Property Details <input checked="" type="checkbox"/>	Ownership <input type="checkbox"/>	Assessment Information <input checked="" type="checkbox"/>
Street View <input checked="" type="checkbox"/>	Legal Description <input type="checkbox"/>	Sales History <input checked="" type="checkbox"/>
Aerial Map View <input checked="" type="checkbox"/>	Lot Size <input checked="" type="checkbox"/>	Demographics <input checked="" type="checkbox"/>
<input type="checkbox"/> Dominant Market Group		

Area Sales Information ⌵

Market Analytics ⌵

To review the **Area Sales Information** or **Market Analytics** sections select the drop arrow to the right.

Area Sales Information ⌵

Market Analytics ⌵

2. Area Sales Information

In this section, the default is to include the Map/Results and Sales Statistics. To remove either of these sections, select ON to toggle OFF.

Comparable Sales are based on your default criteria as displayed in the screen capture below. If you are satisfied with the default criteria, go to the next section.

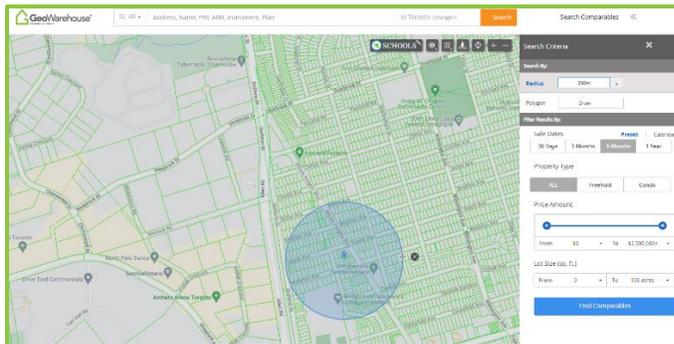
Area Sales Information ⌵

Map/Results Sales Statistics

Comparable Sales are based on your default criteria.
 Sale Date: Last 6 Months, Sale Amount: \$0 - \$2,500,000+, Lot Size: 0 - 100 acres.
 Want to refine Area Sales included? [Search for a Comparable Sales](#)

If you would like to refine Area Sales criteria, select **Search for a Comparable Sales**.

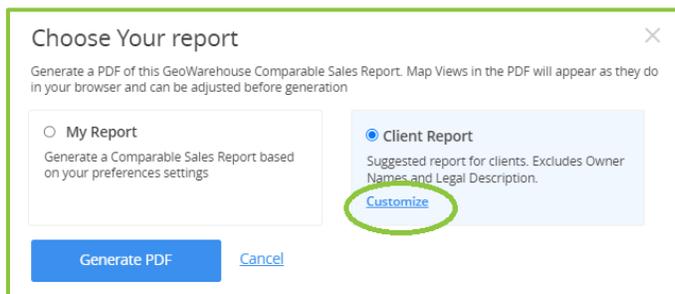
You will be directed to Search Comparables section where you can choose the search criteria.



In this section, adjust the **Search Criteria** and click on **Find Comparables**.

Once you have identified the Comparable Sales, select  located in the Comparable Sales tool bar on the right side of the window.

Select **CLIENT REPORT** and then  to continue adjusting the report.



3. Market Analytics

In this section, you will find insight into Residential properties from authoritative data from Land Registry:

Historical Market Trend:

- Average Sales Values, Growth and Market Turnover Rates for the last 5 years.

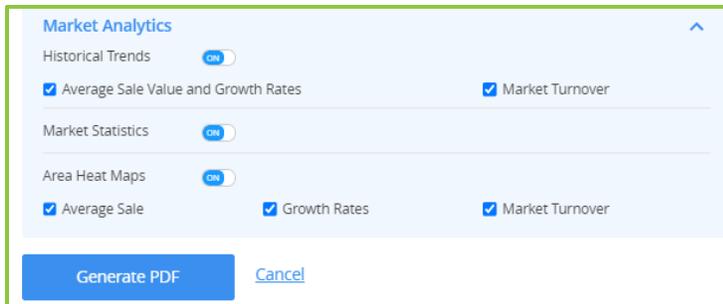
Market Statistics:

- Average Sales Price for the last year
- Growth Rate for the last 5 years

- Market Turnover for the last year
- 5 Year Analysis

Area Heat Maps:

- Average Sales Heat Maps for the last year
- Growth Rate Heat Maps for the last 5 years
- Market Turnover Heat Maps for the last year



Market Analytics

Historical Trends ON

Average Sale Value and Growth Rates Market Turnover

Market Statistics ON

Area Heat Maps ON

Average Sale Growth Rates Market Turnover

[Cancel](#)

You may include or exclude Market Analytics in the report by setting the toggle to ON or OFF. To add/remove any features enable with a check box, select the box to change the option. Select

and a message will appear to indicate that the report is generating.

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If you have any questions, please contact us at geowarehouse.support@teranet.ca.